

# REQUEST PERMISSION TO HAVE A PET



Tenant Name:		Tenant Address:	
Contact Number:		Email Address:	

Pet Name:		Species (e.g. dog, cat):	
Breed (or mix):		Age/date of birth:	
Sex:		Neutered/spayed status:	
Colour/markings:		Size/weight (current and expected adult)	

Vet details:	
Pet insurance in place?	Yes/No/Not applicable
Vaccinations up to date?	Yes/No/Not applicable
Flea/worm treatment in place:	Yes/No/Not applicable
Medical or behavioural issues?	Yes/No. If Yes details:
Where will the pet be kept?	Inside / Garden /Enclosure/Cage/Tank /Other (circle as applicable)
Exercise routine:	Give details:
Waste disposal arrangements:	Give details:
Measures to prevent damage:	Give details:
Measures to prevent nuisance:	Give details:
Supervision when alone:	Give details:

**Declaration:** I confirm that the information provided is true and accurate. I understand that permission is not automatic and is subject to Society approval and tenancy conditions. I understand and agree that:

- I am fully responsible for the care and control of my pet
- I am responsible for any damage, nuisance, or fouling caused by my pet and any damage will be repaired at my own expense
- Permission may be withdrawn if tenancy conditions are breached
- I agree to the “Your Responsibilities as a Pet Owner” as outlined on page 2.
- This permission applies to the specific pet described above and that no other pet may be substituted.

Tenant Signature:		Date:	
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Please note: **You must not proceed in homing a pet until you have received written permission from the Society.** Please return this form via email to [housing@stokeontrenthousingsociety.org.uk](mailto:housing@stokeontrenthousingsociety.org.uk) or by post to The Trevor Jones Office, Hammond House, Ridgway Road, Hanley, Stoke on Trent, ST1 3AX.

## YOUR RESPONSIBILITIES AS A PET OWNER

### All pet owners must:

- Ensure dogs and cats are microchipped
- Provide your pet with an identification tag that the pet will always wear
- Prevent noise, smell, fouling and behavioural nuisance
- Prevent fouling in communal areas and dispose of waste properly
- Clean up after pets immediately (a min. £60 charge will be applied to the owner if we must do this)
- Ensure adequate exercise, food, water, and veterinary care.
- Not leave food or water for your pet or any other animal outside your dwelling where it may attract other animals/vermin.
- To pay for any pest control services resulting from your pet.
- Ensure that your pet is not kept in poor or unsanitary conditions.
- Prevent property damage, including communal parts of the building and neighbouring properties: repair costs may be recharged to the tenant.
- Take out suitable pet insurance
- Keep pets secure and prevent escape
- Get permission before installing cat or dog flaps (not allowed at all in fire doors)
- Ensure pets do not interfere with staff or contractors
- Pets must not be left alone for unreasonable periods or allowed to roam communal areas.
- Not to breed or allow your pet to reproduce. If this should occur, you must rehome the pet's offspring within eight weeks of birth. \* Note - We encourage the neutering of all pets.
- Allow visits by Stoke on Trent Housing Society staff or contractors to take place in a room free from pets.
- Notify Stoke on Trent Housing Society of any change in pet ownership or death.
- Deceased pets must be buried or disposed of in a responsible and safe manner and cannot be buried in communal gardens or within the confines of our tenant's homes.

### When using communal areas pets must be:

- On a lead (and muzzled if legally required)
- Always accompanied by their owner

### Pets must not:

- Roam freely
- Use communal areas for exercise or fouling
- Any mess must be cleaned immediately (charges will apply where the Society must arrange cleaning)
- XL Bully and legally restricted breeds must be always muzzled in communal areas as required by law.

### If there are problems

We aim to work with residents first and offer advice where possible. However, serious or ongoing issues may lead to:

- Requests to rehome the pet
- Referrals to the council, police, or RSPCA
- Charges for damage
- Legal or tenancy enforcement action

A copy of our pet policy is available on our website or alternatively contact the Housing Team with any queries.